



## NEWSLETTER

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13th September 2024

Dear Parents and Carers

Welcome to a brand new school year.

We have been so busy preparing for the return of the students and looking forward to welcoming our new Y7 students into school. All the students have settled really well and we are looking forward to a great year ahead!

Coming up we have our open evening events, for school (Y6) and sixth form (Y11). The school open evening is Thursday 26th September, and the Sixth Form event is Thursday 3rd October.

We also have some important attendance messages on the next page – please ensure you read them.

The new school canteen prices (<https://holly-lodge.org/nutrition-and-health/>) are now on our website, please note that the meal deal price is now £2.59. You will also find the term dates for this year on our website (<https://holly-lodge.org/term-dates/>). Our first staff training day is Friday 4th October.

We are delighted with our exam results over summer, a huge well done to all students who received their results; particularly these very high achievers: **Jaskaran Saund 11G, Muhammad Mahmood 11G, Amina Sultana 11F, Bachra Kierat 13, Hussain Maymunah 13 and Khanom Raidha 13.** Well done everyone.

Welcome to our new Sixth Form students in Y12, who recently took a trip to Aston university to learn about life in university, they found the opportunity very interesting and it's a great start to their transition and setting high ambitions.

Some police updates: A public survey is open now until 15 October 2024. You can find out more on their website: ([www.westmidlands-pcc.gov.uk](http://www.westmidlands-pcc.gov.uk)) and you can find some letters from the police regarding a knife amnesty, on our website (<https://holly-lodge.org/category/letters/>).

Our Enrichment schedule is now on the website, what a great range of activities! <https://holly-lodge.org/extra-curricular-activities/>

Finally, I would like to thank everyone for their support on Culture Day last term. The students are delighted to be able to share their own personal stories, and I am very much looking forward to this year's event. We raised over £250 for Save the Children so thank you for your support.

Have a great weekend and please remember to put the staff training date of Friday 4th October into your diary.

## ATTENDANCE

Attendance Figure at Holly Lodge	Equal to	Number of lessons/days/weeks MISSED from Holly Lodge
95%	=	48 LESSONS 8 DAYS/1 WEEK AND 3 DAYS
90%	=	96 LESSONS 16 DAYS/3 WEEKS AND 1 DAY
85%	=	144 LESSONS 24 DAYS/4 WEEKS AND 4 DAYS
80%	=	192 LESSONS 32 DAYS/6 WEEKS AND 2 DAYS (1/2 A TERM)

## MISS SCHOOL MISS OUT

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## ATTENDANCE

### WHAT HAPPENS WHEN YOU DON'T CONTACT SCHOOL

- DAY 01** Send a text/call home if pupil's family doesn't contact school
- DAY 02** If no further contact, make a call and log on ClassCharts for checking next day (visit if possible)
- DAY 03** If no further contact, make a home visit. Start paperwork for 5 day consecutive absence
- DAY 04** If no further contact, inform the LA and make a further visit, ensure paperwork is completed for LA submissions and potential sanction
- DAY 05** If no further contact and pupil is off for 5 days, submit paperwork to LA for a penalty sanction (£80 per parent) and a further visit. Inform the Police of missing pupil

CALL 0121 558 0691 OPTION 1 TO REPORT AN ABSENCE

## MISS SCHOOL MISS OUT

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[translate.google.co.uk/](https://translate.google.co.uk/)

Best Regards

*Imran Iqbal*

Imran Iqbal - Headteacher



Telephone: 0121 558 0691

Email: [info@holly-lodge.org](mailto:info@holly-lodge.org)

This will continue to be a key focus for us this year and we will be working with families to support and reward positive attendance. We will though support families whose child is persistently absent (below 90% attendance) by creating a plan to support them and this may be phone calls home, parental meetings, attendance contracts and submitting of paperwork for potential fines, or removal from roll. Please use the school website for information around attendance and see the posters below, should you have any queries around attendance or punctuality please get in touch with school and ask for Mr Robinson or Mr Burke.

- School day starts at 8.40am pupils should be on site by 8.35am and prepared for the start of form at 8.45am, pupils arriving after 8.47am will be given a 20 minute lunchtime detention on the same day
- When a pupil is off ill families are expected to call the school to provide information, we do encourage pupils to be back in school either later that day or certainly the next day
- School number – 0121 558 0691 press 1 for student absence
- School website link for attendance - <https://holly-lodge.org/attendance-2/>

If you have any questions please get in touch with Mr Burke ([lburke@holly-lodge.org](mailto:lburke@holly-lodge.org)) or Mr Robinson ([Arobinson@holly-lodge.org](mailto:Arobinson@holly-lodge.org)).

**Attendance Matters** every minute matters

Report your child's absence  
0121 558 0691  
Option 1



# ATTENDANCE FINES ARE CHANGING



## Per Parent, Per Child

Penalty Notice Fines will now be issued to each parent, for each child that was absent. Eg. 3 siblings absent for term time, would result in each parent receiving 3 separate fines (6 in total).

## 5 Consecutive Days of Term Time Leave

Penalty Notice Fines will be issued for Term Time Leave of 5 or more consecutive days. Staff training days are school days and can be included in the 5 or more consecutive days where there was an intent to be absent for term time leave.

## 10 sessions of unauthorised absence in a 10-week period

Fines will be considered when there has been 10 session of unauthorised absence in a 10 week period. Sessions do not need to be consecutive. A session is a morning or afternoon. 10 sessions is equivalent to 5 full days.

## First Offence

The first time a fine is issued for Term Time Leave or Irregular Attendance the amount will be:

- £160 per parent, per child paid within 28 days
- REDUCED to £80 per parent, per child if paid within 21 days

## Second Offence (within 3 years)

The second time a fine is issued for Term Time Leave or Irregular Attendance the amount will be:

- £160 per parent, per child paid within 28 days

## Third Offence and any further offences (within 3 years)

The third time an offence is committed, a Penalty Notice Fine will not be issued, instead the case will be presented straight to the Magistrates' Court. Magistrates' fines can be up to £2500 per parent, per child. Cases found guilty in Magistrates' Court can show on the parents' future DBS certificate, due to 'failure to safeguard a child's education'.

## REPORT AN ABSENCE

0121 558 0691  
info@holly-lodge.org



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Well done! | **ਬਹੁਤ ਖੁਸ਼ | ਸਾਥਸ਼ | بت اچھے**

Follow us...

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আমাদের অনুসরণ করে

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FOLLOW US ON



[HollyLodge B67](#)

[6thFormHL](#) | [HollyLodge PE](#) | [HollyLodgeCCF](#)

20/09	Y12 HSC speaker from Newman University
26/09	Y6 School Open Evening
03/10	Sixth Form Open Evening
04/10	Staff Training Day
07/10	Y10 Parents Information Evening
09/10	Y8 More Able Enterprise Challenge
10/10	Mental Health Day