



Ref: Year 11 Study Leave Information/LBU

Year 11 Study Leave – Friday 26th May 2023

Dear Parent/Carer,

I am writing to inform you about our decision to provide year 11 with Home Study leave commencing from 2.30pm on Friday 26th May 2023. This isn't a decision that has been taken lightly as we're aware that pupils still have exams to sit. We of course want to support the pupils and ensure they are preparing properly for these examinations and are in the best position to be successful.

The school will be offering some revision sessions in school to support pupils preparing for their exams – this information will be shared via email, text message and will also be uploaded on to our school website. Where pupils are not timetabled in school for an exam or a revision session, pupils will be expected to work from home and revise for their exams. While at home it's key that pupils use the time to prepare for forthcoming exams, as parents your support in providing a calm and purposeful environment as well as regular checks to ensure pupils are working will help the process and ensuring they are best prepared for the forthcoming exams.

Pupils will be expected to attend school when they have an examination and/or a timetabled revision session, and the key information is listed below:

- Pupils will need to arrive 15 minutes before the allocated exam start time (8.45am for morning exams and 12.45pm for afternoon exams), and will be expected to leave the school site once an exam has been completed, unless they have a revision session or afternoon exam. We will provide rooms for the pupils to revise in on these days.
- Pupils will need to attend in full school uniform which will include blazers, school tie, trousers/skirt and shoes as well as the correct equipment for the exam or revision session they are sitting/attending.
- Pupils will need to arrive through Marshall Street in the morning and Holly Lane for afternoon exams, in an orderly and quiet manner and should make their way to the school canteen in preparation for the exam, pupils should not be moving around school. Once an exam has finished all pupils should leave via Holly Lane and go straight home (unless they need to stay on site for a revision lesson or afternoon exam) - please make arrangements to collect your child from Holly Lane if you are collecting students or other suitable arrangements.
- Some subjects may offer a morning pre-exam briefing where pupils are invited in to meet staff and prepare with them prior to an exam - Mr Burke will text out any information about these pre exam briefings. These will take place from 8.15am, so please arrive at school for these times and go to the classrooms set out. Details on staffing and rooms will be provided via text message and email.

Dates for your diary

- Prom will be running on Wednesday 13th July from 7pm at the Village Hotel Dudley, pupils attending should ensure all money is paid.



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- Results will be available in school on Thursday 24th August from 10am, pupils should arrive through reception and collect results from the school canteen.
- Please ensure any resources, equipment or items of clothing are returned to the school, these can be handed to subject teachers or Ms Chahal/Mrs Whitehouse.

If you have any queries regarding these arrangements, please contact the school and request Mr Burke or Ms Chahal for information. Thank you for your support with this matter and we wish your son/daughter every success in their examinations and the results they obtain in August.

Yours Faithfully,

Mr I. Iqbal

Headteacher