



Music 100% Sheet Year 11 Spring Term

Make a sustained and substantial contribution to the planning and production of the BTEC show. (D)

- Is your role clear?
- Are you keeping evidence of your contributions?
- Do you speak up in meetings?
- How have your ideas been used?
- Are you sharing your progress in team meetings?
- How have you worked to ensure that the show is a success?

Important ways to make a contribution

- **Have you stuck to your deadlines?**
- **Have you used emails to share your contributions?**
- **Are you keeping photographic or video evidence?**
- **Does your team communicate well?**
 - **Are you fulfilling your role?**
- **How have you solved any problems that you have encountered?**

Key areas to be covered:

- Venue
- Date and time
- Target audience
- Ticketing
- Logos
- Equipment
- Performers
- Repertoire lists and timings
- Running order
- Sound and lighting
- Rehearsals
- Publicity
- Social Media
- Advertising
- Logistics
- Stage layout
- Supervision of audience
- Health and safety
- And more.....!!