


Year 10 Public Services

Course: BTEC Level 1 Introductory in Public Services.

Exam board: Pearson

The BTEC Work Skills qualification has been designed to offer learners a flexible programme of study to improve their understanding and application of Public Services. This qualification has been developed to ensure that the knowledge, skills and understanding provided is relevant, current and useful for learners and potential employers.

 Holly Lodge High School College of Science						
Term	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Focus	Unit PS5 – Finding out about Public Services. The aim of this unit is to develop learner’s knowledge and understanding of different public services including public services in their local area and how they meet the needs of the public.	Unit PS5 – Finding out about Public Services. The aim of this unit is to develop learner’s knowledge and understanding of different public services including public services in their local area and how they meet the needs of the public.	Unit PS11 –Contributing to your community. The aim for this unit is to develop learner’s knowledge and understanding of a volunteering organisation and its activities that have a positive impact on the community, before taking part in a volunteering activity.	Unit PS11 – Contributing to your community. The aim for this unit is to develop learner’s knowledge and understanding of a volunteering organisation and its activities that have a positive impact on the community, before taking part in a volunteering activity.	Unit A2 – Developing a Personal Progression Plan. The aim of this unit will develop the skills and behaviours needed to progress to the next stage in their learning, identifying progressions opportunities and creating a plan to enable them to get there.	Unit A2 – Developing a Personal Progression Plan. The aim of this unit will develop the skills and behaviours needed to progress to the next stage in their learning, identifying progressions opportunities and creating a plan to enable them to get there.
Key Tasks	To design a display for a community awareness exhibition looking at	To design a display for a community awareness exhibition looking at different public services that exist nationally.	To research and present on a voluntary organisation and describe how it has a positive effect on the community.	To research and present on a voluntary organisation and describe how it has a positive effect on the community.	A progression plan to meet intended progression goal.	A progression plan to meet intended progression goal.


	different public services that exist nationally.		To carry out a volunteering activity that contributes to their community.	To carry out a volunteering activity that contributes to their community		
Assessment	Internally The finished display and individual posters and leaflets produced individually.	Internally The finished display and individual posters and leaflets produced individually.	Internally A presentation on their chosen voluntary organisation. Participation in a volunteering placement.	Internally A presentation on their chosen voluntary organisation. Participation in a volunteering placement.	Internally A progression interview with teacher to discuss their progression plan.	Internally A progression interview with teacher to discuss their progression plan.

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Term	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Focus	Unit PS9 – Planning and navigating a route. The aim of this unit is for pupils to develop their skills in planning and navigating a route using an Ordnance Survey maps by producing a route-planning card and navigating their planned route.	Unit PS9 – Planning and navigating a route. The aim of this unit is for pupils to develop their skills in planning and navigating a route using an Ordnance Survey maps by producing a route-planning card and navigating their planned route.	Unit A1 – Being Organised. The aim for this unit is to enable pupils to develop key techniques to help organise their work and priorities and manage their time effectively.	Unit A1 – Being Organised. The aim for this unit is to enable pupils to develop key techniques to help organise their work and priorities and manage their time effectively.		
Key Tasks	To plan a route using ordnance survey maps and to navigate an agreed route within an agreed timeframe.	To plan a route using ordnance survey maps and to navigate an agreed route within an agreed timeframe.	To explore techniques to improve their own organisational skills and review the use of techniques to improve their own organisational skills.	To explore techniques to improve their own organisational skills and review the use of techniques to improve their own organisational skills.		

<p>Assessment</p>	<p>Internally Tutor observation of planned route undertaken alongside evidence of the route card and photographs.</p>	<p>Internally Tutor observation of planned route undertaken alongside evidence of the route card and photographs.</p>	<p>Internally A planner showing how they have organised themselves for a two week period which includes supporting documentation that demonstrates the techniques used.</p>	<p>Internally A planner showing how they have organised themselves for a two week period which includes supporting documentation that demonstrates the techniques used.</p>		
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